

Happy Hill Essex CIC



Admissions Policy

Happy Hill Essex CIC provides respite care sessions on Saturdays and at various times during the school holidays, open to children with a learning disability in the 8-19 age groups.

Happy Hill Essex CIC believes in equal access for all disabled children and their families to society, regardless of their gender, ethnic background, culture, religion, ability or social background.

We are flexible about attendance patterns to accommodate the needs of individual children and families, providing these do not disrupt the continuity in the setting that provides stability for all the children.

Applicants for places at Happy Hill Essex CIC are required to complete our registration form, available upon request. Once completed should be returned to the Operations Manager of Happy Hill Essex CIC at the address provided. Parents/carers will be required to provide full details of their child's disability and health/medication needs. Happy Hill Essex CIC reserves the right, after consultation with parents/carers, social worker or staff, not to admit a child if the presence of a child would present a risk to the health and safety of that child or other children which could not be managed satisfactorily within the session.

Any objection to a decision not to admit a child should be made in writing to Heather Hill – Director and Founder of Happy Hill Essex CIC.

If due to circumstances a family was not able to access our service through lack of funds, either in the short or long term, we would advise them to speak directly to Heather Hill – Director and Founder of Happy Hill Essex CIC who would be able to discuss the matter further in the strictest of confidence.

Contact details:

Mrs Heather Hill
Director and founder of Happy Hill Essex CIC

Email: happyhillessex@outlook.com

Tel: 07731304669

Signed by Director and founder	
Signed by Director	
Chair Person	
Printed Name:	
Date:	

Date policy was created: June 2018

Date of policy reviewed: January 2019

Date of policy reviewed: June 2019

Date of policy to be reviewed: June 2020