

Returning to Happy Hill Essex – Parents Information as of 1st June 2020

Working with government and school guidelines we are adopting the same concept by following the bubble system for your child. The bubble has been created to protect your child as much as possible and to restrict the spread of covid 19. Your child will be in the same bubble as they are at school staff and children.

Arriving at the hall

- **Please remain in your car.**
- A member of staff will come to you. A staff member will take the temperature of your child and record reading.
- You will also be asked the following questions:
 - Have you got anything to declare?
 - Has anyone you have been into contact with been diagnosed with Covid-19?
 - Do you or any members in the household have a cough or fever?
- Based on this information, we may be unable to offer PA session for that day. Please answer these questions urging on the side of caution, as we want to keep the children, and our staff, as safe as possible.
- Another member of staff will come out to your car and take your child for the session.
- **Parents will be unable to enter the hall.**

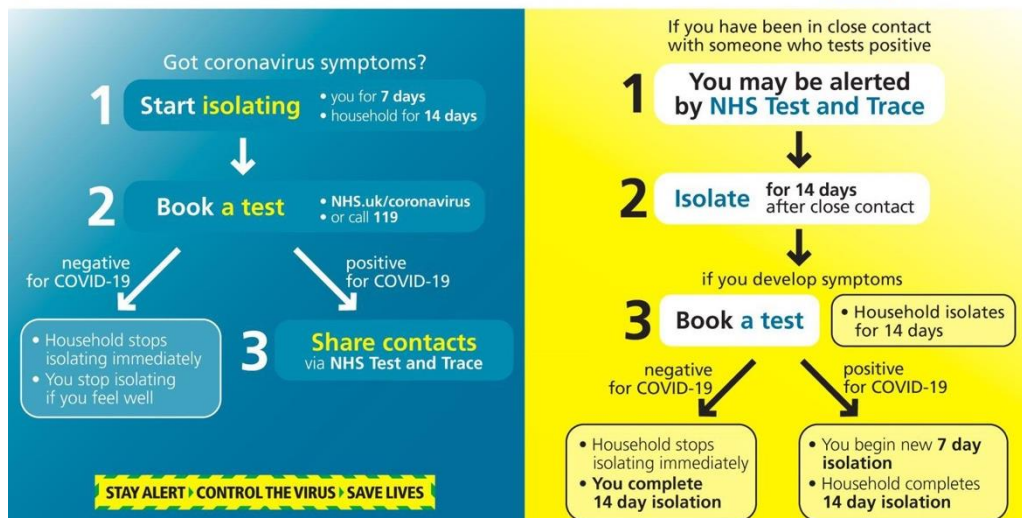
Leaving the session:

- **Please stay in your car and do not approach the hall.**
- A member of staff will bring your child to the car.
- Your child's temperature will again be taken and recorded before they leave.

Other information

- All children and their PA will be based outside.
- This includes at lunch time etc so the group will be eating outside on their own allocated areas.
- The hall is only to be used for the toilet facilities. There is a one-way system in place for accessing and leaving the facilities.
- Please bring suitable clothing for this based on the weather. Your child must come to the session with sun cream already applied (weather permitting). It is recommended you also provide a sun hat for your child as they will be outside for all the session.
- **Please be aware should our staffing numbers drop, respite care for your child may be postponed for a short period and at short notice.**
- As much as possible, we aim to keep the same member of staff with your child to avoid contact with other people, always abiding with government guidelines where possible.
- We recommended washing the clothes your child attends Happy Hill in as soon as you get home.
- Please limit what you bring into the session from home.
- Hand washing will be encouraged as much as possible with the children.
- When changing a child, staff will be wearing full PPE.
- **Please bring a good supply of food and drink for your child as we will be unable to use the kitchen.** This should be disposable, for example a water bottle that can be thrown away after the session, food in cling film etc rather than lunch boxes. We also will be unable to fill up water bottles. Please also remember our no nuts policy which we take very seriously.
- During emergency situations the priority is the safety of the children, regardless of social distancing and Covid-19 measures.

Messengering _ either by phone , texting, or email.



What happens if a staff member who works at Happy Hill is tested positive for Covid-19?

This yellow flow chart applies to Happy Hill. While we appreciate social distancing is difficult to enforce, as much as we can try, the government has said that anyone who has been in close contact with a person for longer than 15 minutes, should take precautions. This close contact for 15 minutes will happen at Happy Hill. **If the member of staff your child has had this close contact** with is tested positive for Covid-19, you will be informed as soon as possible by Heather Hill or Chelsea Clark. Please then follow step 2 of the yellow flow chart.

What happens if your child or a family member is presenting symptoms?

Your child should not be attending Happy Hill. You should follow government advice through the blue flow chart. Please let Heather Hill or Chelsea Clark know as soon as possible. Should your child or a family member be tested positive for Covid-19, the member of staff who you have supported your child at Happy Hill and their family will be informed.

We are aware some children will be returning to their school setting Monday-Friday. Please be vigilant and follow the correct procedures, if another person in their bubble at school is showing symptoms or has been tested positive.

Kind regards
Happy Hill CIC

**** Please email any further concerns or worries to happyhillessex@outlook.com. If you would like to discuss a point made above further, please also get in touch. We want Happy Hill to be up and running again but we also want our children and families to feel as safe and comfortable as possible on our return.